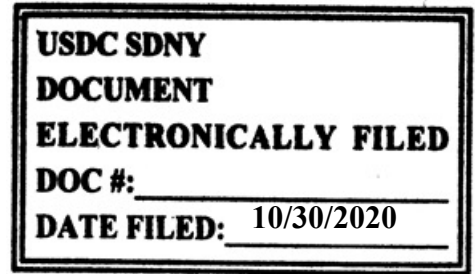


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October 30, 2020

**MEMO ENDORSED**

Magistrate Judge Katharine H. Parker  
United States District Court  
Southern District of New York  
500 Pearl Street  
New York, New York 10007

Re: *Yarina Moya v. Carey Hall and Alpha Mission, Inc.*  
Venue : US Dist. Court, Southern Dist. of NY  
Index No. : 18-cv-5337  
Our File No. : 48536.2

Dear Judge Parker:

My office represents the defendants in the above matter. At this time, the defendants request a brief adjournment of the settlement conference scheduled for November 5, 2020.

Defense counsel had a conflict and is unavailable on the date of the conference. Defendants would respectfully request that the conference be adjourned to a date the week of November 16<sup>th</sup> 2020, if acceptable to the court.

This is our first request for adjournment regarding said conference.

We have spoken with plaintiff's counsel, and he does not oppose our request.

Thank you for Your Honor's attention to this matter.

Very truly yours,

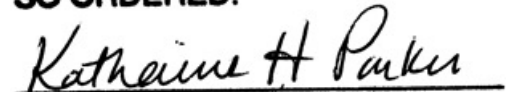
~~Kevin Zimmerman~~

Kevin Zimmerman of  
LEWIS BRISBOIS BISGAARD & SMITH LLP

Cc:  
Krentsel Guzman Herbert LLP  
(via ECF)  
17 Battery Place  
6<sup>th</sup> Floor  
New York, New York 10004

The settlement conference in this matter currently scheduled for Thursday, November 5, 2020 at 2:00 p.m. is rescheduled to Thursday, November 19, 2020 at 11:00 a.m. Counsel is directed to call Judge Parker's teleconference line at the scheduled time. Please dial (866) 434-5269, Access code: 4858267. The parties are instructed to complete the Settlement Conference Summary Report and prepare pre-conference submissions in accordance with Judge Parker's Individual Rules of Practice. Pre-conference submissions must be received by the Court no later than November 12, 2020 by 5:00 p.m.

**SO ORDERED:**



HON. KATHARINE H. PARKER  
UNITED STATES MAGISTRATE JUDGE

10/30/2020